



**INFORMATION ON THE PROCESSING OF PERSONAL DATA  
(ANNEX TO THE APPLICATION FOR EMPLOYMENT)**

I, the undersigned ....., ID no .....  
(hereinafter referred to as "the Data Subject") declare the following:

1. I have been informed by Europa Donna Cyprus (hereinafter referred to as "EDC") of the basic provisions of the General Data Protection Regulation (hereafter referred to as "GDPR") and I understand that under the GDPR:

(a) Where EDC maintains a Record, it has a legal obligation to ensure the storage, processing and confidentiality of my personal data that have been or will be given in the future by me or any third party to EDC.

(b) Recipients of my personal data are the authorised and suitably trained employees of EDC. My personal data is confidential and is treated with strict confidentiality.

(c) I have the right to access, correct, delete, restrict and oppose my personal data without the application of any fee on behalf of EDC, and I can exercise this right with the assistance of a specialist.

2. I understand that the processing of my personal data, which I voluntarily provide to EDC - as part of this application - is deemed necessary for the purpose of examining my application for lecturing. Insufficient and/or no provision of the required data make it impossible for EDC to process my application. My personal data will be the subject of legitimate and lawful processing by EDC and will not be used for any other purpose without my explicit consent.

3. EDC shall disclose to me that the Data Processor of personal data is Europa Donna Cyprus (EDC). For matters concerning my personal data, I can contact the Data Protection Officer of EDC at [hr@europadonna.com.cy](mailto:hr@europadonna.com.cy).

4. If my application is successful, it will be placed in my personal file/folder. Otherwise, i.e., if unsuccessful -and only after my own, explicit, consent-, my application will remain in EDC records for a period of one (1) year and will then be deleted/destroyed. During this period, I have the right to revoke and/or modify the data I provide through this application. Applications received for which no explicit consent has been given for the period of one (1) year will be

deleted/destroyed immediately after the decision/outcome. I agree that EDC maintains an Archive or Archives, electronic or other, and will be processing my personal data contained in this application for a period of one (1) year only. My consent may be revoked at any time, without prejudice to the lawfulness of the consent-based processing prior to its revocation.

YES  NO

5. I have been informed that I have a right to submit a complaint to the Supervisory Authority (Personal Data Protection Commissioner) in case of disagreement with these terms and/or any other matter that concerns or arises from the processing of my personal data.

DATE: .....

SIGNATURE OF THE DATA SUBJECT: .....

EDC, as an equal-opportunities organisation, recognises and promotes the advantages of diversity of individuals, and is committed to treat all its applicants with dignity and respect regardless of nationality, gender, gender, disability, age, sexual orientation, religious or other beliefs. Therefore, it encourages submission of applications from all over the community. Furthermore, the search and selection of a candidate are based on their skills, abilities, knowledge, educational background and in some cases on professional experience as well.